Code # BU16 (2015)

**Bulletin / Banner Change Transmittal Form**

**Undergraduate Curriculum Council** Print 1 copy for signatures and save 1 electronic copy.

**Graduate Council** - Print 1 copy for signatures and send 1 electronic copy to [pheath@astate.edu](mailto:pheath@astate.edu)

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **COPE Chair (if applicable)** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **Department Chair:** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **General Education Committee Chair (If applicable)** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Undergraduate Curriculum Council Chair** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **College Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Graduate Curriculum Committee Chair** |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Vice Chancellor for Academic Affairs** |

**1.Contact Person** (Name, Email Address, Phone Number)

Dr. Melodie Philhours, [mphil@astate.edu](mailto:mphil@astate.edu), 870-680-8148

**2.Proposed Change**

Remove the specific reference to General Education requirements as prerequisites for upper-level business courses.

**3.Effective Date**

ASAP

**4.Justification –** *Please provide details as to why this change is necessary.*

Students must still complete 54 hours and the lower level College of Business courses except BCOM 2563 and LAW 2023 for enrollment in upper level courses. This requirement leads to completion of not necessarily all but most of the Gen Ed courses prior to enrollment in upper level business courses. With the current language in the bulletin, registration is blocked by Prerequisite and Test Score errors for almost every student attempting to enroll in upper-level business courses due to any number of issues including substitution of, for example Calculus I for Business Calculus, or not having completed any one of the Gen Ed courses. Manual prerequisite overrides from multiple departments cause registration to be a burdensome activity for students, faculty and staff.

**Bulletin Changes**

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| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)  - New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font).  - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)  *You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.*  *Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

Paste bulletin pages here...

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**ENROLLMENT IN UPPER-LEVEL COURSES IN BUSINESS**

The College of Business offers upper-level courses (junior/senior level) in a variety of professional fields of business. To be eligible to enroll in any upper-level courses, any business major must first have the proper prerequisites and satisfy the following enrollment requirements: (1) complete 54 semester hours that includes ~~General Education requirements and~~ all lower-level College of Business courses except for BCOM 2563 and LAW 2023; (2) complete MATH 2143; (3) complete and file a degree plan which is done in consultation with the student’s advisor.